



St. Catherine of Siena Church
 Department of Religious Education

Growing in Faith through Prayer, Scripture, Worship, Community, Sacrament, and Service

Dear Parent,

Thank you for giving us the privilege of working with your children. Enclosed are the CCD Registration forms for 2017/2018 school year. These forms are due by August 31. Early registration helps us with planning. Please note fee increases by date below. Class preferences will be based on the order the registrations are received. The forms can be mailed or dropped off at the Religious Education office. Please return following:

- The attached **registration form**. Indicate the day and time you prefer for CCD class for each child:

<u>Grade</u>	<u>Day & Time</u>
PK3 & PK4	Sundays, 9:30 - 10:30 AM (\$25 fee)
K-4	Sundays 10:00 - 11:30 AM or Wednesdays 6:00 -7:15 PM
5-7	Wednesdays 6:00 - 7:15 PM
8th (Confirmation Prep)	Sunday 10:00 - 11:30 AM , followed by 11:30 Mass.

New days/times this year!

- Your **payment**. For PK3 & PK4 children, the fee is \$25, due at registration. For other grades, at least half payment is due at registration. See below for the fees. Complete payment is due by November 30, 2017.

<u>Fees for K-8: Registration by June 30</u>	<u>Registration by July 31</u>	<u>Registration by Aug 31</u>
1 child.....\$ 125.00	1 child.....\$150.00	1 child.....\$180.00
2 children ...180.00	2 children205.00	2 children235.00
3 or more....225.00	3 or more250.00	3 or more280.00

Additional sacrament fee for children preparing to receive First Communion/Reconciliation: \$35

- For 2nd Graders (First Communion) Students, please enclose a copy of a **baptismal certificate** or bring the original and we will make a copy for our file. For Confirmation students, we will need an original baptismal certificate, signed and dated after January 2018.
- The **volunteer form**. Our most important need is for catechists and classroom aides, but many other kinds of assistance are needed. There is simply no Religious Education program without you!

For Wednesday classes: The first class on Sept. 20 will begin with Mass for all students and parents. There will be an informational meeting for parents after Mass. Classes start on September 20. Check our website for the full schedule.

For Sunday classes: Parents should attend an informational meeting on Sunday, Sept. 17 at 10:00 AM. We will cover Confirmation preparation/requirements. Classes start on Sunday, Sept. 17.

Any special accommodations/requests must be made in writing by August 31. Although we will try to accommodate requests, it is not always possible, since the classes need to be balanced. Registrations received after August 31 will be considered late and be charged an additional \$25 late fee. If you have any questions please call the Religious Education Office. Thank you for your support.

God bless you,

**St. Catherine of Siena Parish
Religious Education Registration 2017**

Today's Date: _____
 New Registration? _____
 Returning? _____

Family Name _____
 Street Address _____
 City/ State _____ Zip Code _____
 Phone # _____
 *Email: _____

Email addresses are used **only for our communication with you. It will not be shared.*

Office Use:
Date: _____
Elem Tuition: _____
Sacrament Prep: _____
Conf Tuition: _____
Amt Paid: _____
Cash: __ Check# _____

What is the best way to contact you? _____

Registered at this Church: Y N **Note:** If you are not registered in our parish, we ask you also fill out a parish registration form. Call the parish office at 847-426-2217

Parents/Guardians (List Below)

Relationship to child: _____	Relationship to child: _____
Name: _____	Name: _____
Cell Phone: () _____	Cell Phone: () _____
Marital Status: _____	Marital Status: _____

Children in Pre-K through 8th Grade: *Note: 8th graders will be preparing for Confirmation (must have been in CCD or Catholic school in 7th grade)*

Student Name: _____	Attended CCD Here Before: Y N
Grade in Fall: _____	Available class days/times; for K-4, circle preference:
Birth Date: _____	For K-4: Sun-10 AM OR Wed-6PM
Birth City/State: _____	For 5-7: Wed-6 PM
	For 8: Sun-10AM For PreK: Sun-9:30AM

Sacraments Received	Date	Place Sacrament Received	Address of Church of Baptism:
Baptism: (Y/N) _____	_____	_____	_____
Reconcil: (Y/N) _____	_____	_____	Health Problems: _____
1st Comm: (Y/N) _____	_____	_____	Learning/behavioral Needs: _____

Anything else we need to know about your child: _____

Student Name: _____	Attended CCD Here Before: Y N
Grade in Fall: _____	Available class days/times; for K-4, circle preference:
Birth Date: _____	For K-4: Sun-10 AM OR Wed-6PM
Birth City/State: _____	For 5-7: Wed-6 PM
	For 8: Sun-10AM For PreK: Sun-9:30AM

Sacraments Received	Date	Place Sacrament Received	Address of Church of Baptism:
Baptism: (Y/N) _____	_____	_____	_____
Reconcil: (Y/N) _____	_____	_____	Health Problems: _____
1st Comm: (Y/N) _____	_____	_____	Learning/behavioral Needs: _____

Anything else we need to know about your child: _____

To register additional children, list them on the back of the page.

Please fill out the back of this form with emergency contact information.

St. Catherine of Siena Parish—Religious Education

Emergency Information

If in the event of an emergency, if you are unable to reach me, please contact the following:

Name: _____ Relationship: _____
Address: _____
Phone Number: (____) _____
Comments: _____

Emergency Treatment Release

As a parent/guardian, I authorize the treatment by a qualified and licensed medical doctor of the child(ren) listed on the front page in the event of a medical emergency, which in the opinion of the attending physician, may endanger his/her life, cause disfigurement, physical impairment, or undue discomfort if delayed. This authority is granted only after a reasonable effort has been made to reach me. Necessary first aid may be given at CCD.

Signature: _____ Date: _____

Permission for Pictures

I grant permission for St. Catherine of Siena Religious Education to use pictures of my child(ren) in RE and parish communications, which would include parish bulletin articles and press releases.

Signature: _____ Date: _____

CCD Policies and Procedures

Please note the following:

- *There is only one drop-off and pick up entrance.* The entrance is at the back of the school by the RE office (southeast door by the playground). Pre-K, K and 1st grade children must be brought to their classroom by a parent or designated adult.
- If District 300 cancels classes for weather-related reasons, CCD classes will also be cancelled on that day.
- For your child's safety, please fill out an "Early Release Form" in the RE office if you need to pick up your child early from CCD class.
- Please check our website for more our policies and procedures.

I have reviewed the CCD Policies and Procedures and agree to follow them.

Signature: _____ Date: _____

To register additional children in PreK through 8th grade, please list them below:

Sacrament Preparation Form



Fill out the form below **only for children who will be in 2nd-8th grade** in the fall and have NOT received First Reconciliation (confession) and/or First Communion.

Note: The preparation for these sacraments is a two-year process. For more information about our sacrament preparation program, check out our website:
www.stcatherinechurch.com - then click on Religious Education.

Child's name _____

Grade child will be in school this fall _____

Previous St. Catherine of Siena CCD enrollment:

- Kindergarten 4th Grade Enrollment at other Catholic church or school - please specify _____
- 1st Grade 5th Grade
- 2nd Grade 6th Grade
- 3rd Grade 7th Grade

Sacrament preparation needed for (Check as many as apply):

- Baptism
- First Reconciliation (Confession)
- First Communion

Child's name _____

Grade child will be in school this fall _____

Previous St. Catherine of Siena CCD enrollment:

- Kindergarten 4th Grade Enrollment at other Catholic church or school - please specify _____
- 1st Grade 5th Grade
- 2nd Grade 6th Grade
- 3rd Grade 7th Grade

Sacrament preparation needed for (Check as many as apply):

- Baptism
- First Reconciliation (Confession)
- First Communion

Religious Education Volunteer Form – 2017-2018

(Our programs run on volunteers...can you help?)



I would be interested in helping in these ways:

Regular CCD Classes:

- Catechist* – Do you want your child in your class? _____
Grade _____
Day/Time _____
- Aide** – Do you want your child in your class? _____
Grade _____
Day/Time _____
- Substitute Catechist
Grades _____
Day/Time _____
- Hall Monitor** (during class – also assist with other RE needs)
Day/Time _____
- Parking Lot Guard**
Day/Time _____

Special Events:

- Baby-sitting on the day of First Reconciliation (January)
- First Communion Retreat Group Leader (April)
- Cross-stitch for First Communion crosses
- Musician
- Help with Christmas program
- Pray in the chapel during class
- Baby-sit during parent meetings (October & January)
- Help with summer programs
Totus Tuus/ VBS

Comments/Other:

* Tuition waived

** Tuition reduced with a weekly commitment

Note: Other than the substitute catechist, the above “regular” CCD volunteer jobs require a weekly or biweekly commitment. The special programs jobs are usually one-time commitments.

I cannot help at this time, but I will keep all those in the CCD program in my prayers.

Name(s): _____

Home Phone _____

Cell Phone _____